

## **Annexure-A**

| Sl. No | Xeroxing and other works                       | Quantity             | Rate (to be filled by the agency) |
|--------|--|----------------------|-----------------------------------|
| 1      | Rate per Xerox copy (One side) A-4 size        | 1 page               |                                   |
| 2      | Rate per Xerox copy (Two side) A-4 size        | 1 page               |                                   |
| 3      | Rate per Xerox copy (One side) FS (Legal) size | 1 page               |                                   |
| 4      | Rate per Xerox copy (Two side) FS (Legal) size | 1 page               |                                   |
| 5      | Rate per Xerox copy (One side) A-3 size        | 1 page               |                                   |
| 6      | Rate per Xerox copy (Two side) A-3 size        | 1 page               |                                   |
| 7      | Rate per Xerox copy (One side) A-4 size        | 25 page              |                                   |
| 8      | Rate per Xerox copy (One side) A-4 size        | 50 page              |                                   |
| 9      | Rate per Xerox copy (One side) A-4 size        | 100 page             |                                   |
| 10     | Rate per Xerox copy (Two side) A-4 size        | 25 page              |                                   |
| 11     | Rate per Xerox copy (Two side) A-4 size        | 50 page              |                                   |
| 12     | Rate per Xerox copy (Two side) A-4 size        | 100 page             |                                   |
| 13     | Spiral binding                                 | Booklet of 50 pages  |                                   |
| 14     | Spiral binding                                 | Booklet of 75 pages  |                                   |
| 15     | Spiral binding                                 | Booklet of 100 pages |                                   |
| 16     | Spiral binding                                 | More than 100 pages  |                                   |
| 17     | Colour printing A-4 / A-3 / FS (Legal)         | 1 Page               |                                   |
| 18     | Colour Xerox A-4 / A-3 / FS (Legal)            | 1 Page               |                                   |